

**LETTER OF UNDERSTANDING BETWEEN  
DEARBORN BOARD OF EDUCATION AND DEARBORN  
FEDERATION OF TEACHERS**

The Dearborn Board of Education (hereinafter referred to as the Board), and the Dearborn Federation of Teachers (hereinafter referred to as the D.F.T.), whereas the above mentioned parties agree as follows:

**CLASS SIZE STIPEND/CO-OP/WORK EXPERIENCE**

Due to the uniqueness of the co-op/work experience classes and to create a unified method to calculate the overage consistently, the co-op/work experience overage will be determined as follows:

The number of co-op/work experience classes per day will be multiplied by 36 students (which is the maximum number of students the teachers shall be responsible for teaching in co-op/work experience classes as stated in the DFT Contract-Article XVII-Teaching Load).

The teacher will be paid \$100 per student overage per semester for any number of students exceeding the number of maximum students per day in all co-op/work experience classes.

No matter how many hours of Co-Op a student has, a Co-Op teacher only meets with them once, therefore, this does not change their workload. Students are often scheduled the other hours for scheduling purposes only, but most students take Co-Op 5th and 6th hour. This is why the count is usually high and Co-Op should not be treated like normal class-size by the hour. Co-Op students should never be counted more than once.

Building secretaries must access and provide course rosters per semester to the building principal for review and approval prior to submission to Human Resources.

This agreement is effective through June 30, 2023.

Example:

Co-op overages will be paid if a class period is over 36. Since co-op teachers do not meet with classes daily and due to scheduling constraints, co-op students will be totaled.

Number of sections	Overage paid number of students exceeds
1	36
2	72
3	108
4	144
5	180

Co-op teachers should not exceed five sections per semester. A co-op teacher with five sections will not be scheduled to teach additional sections of other subjects. Students that are on more than one section are only counted as one student. 180 students divided by 36 equals 5 sections, which means class size stipend is activated after 180 students or 36 per section are scheduled. Co-op students may be scheduled during all six


periods, however, the total number of co-op students is used to calculate the class size stipend.

For example, teacher A has three sections of co-op and two sections Business with 120 co-op students spread out over four sections on the class roster. Teacher A receives a class size stipend for 12 students.

For example, teacher B has 50 co-op students in one section of co-op plus teaches four other courses. Teacher B qualifies for a class size stipend for 14 students (36 + 14).

For the Board of Education  
Of the School District of the  
City of Dearborn

For the Dearborn Federation of Teachers

  
\_\_\_\_\_  
Dr. Glenn Maleyko, Superintendent

  
\_\_\_\_\_  
Jane Mazza, DFT President

2-13-21  
\_\_\_\_\_  
Date

2-12-21  
\_\_\_\_\_  
Date